



Adur and Worthing Business Partnership

Partnership Meeting

Tuesday 18th July 2017 - 2.40pm

Centre for Leadership Training Room
MET Northbrook, Broadwater Campus BN14 8HJ

Minutes

Present: Tina Tilley, Nick Juba, Andrew Swayne (part time), John Haffenden, Tim Hague, Lynda Dine, Wendy Francis, Martin Randall, Kevin Jenkins, Brian Boggis, Angela Potter, Caroline Wood, Joel Hufford, Jess Estcourt, Ann Felberg, Ann Swain

1. **Welcome:** Nick Juba, Angela Potter.

Apologies: Chris Coopey, Peter Webb, Damian Pulford, Martin Sacree, Julian Cioffi, Clare Swift, Gabriella Oakley

2. **Minutes & Matters Arising from the meeting held on 9th May 2017**

Minutes of the meeting had been circulated in advance and were noted as correct.

3. **Southern Water - presentation by Joel Hufford**

Joel presented the 25 year vision for Southern Water - Let's Talk Water (attached).

4. **Adur & Worthing Economic Profiles - presentation by Lynda Dine**

BB put forward a suggestion for the Economic Profiles to be the subject of a separate meeting. LD said there would be a consultation opportunity on the Economic Strategy which would incorporate highlights from the Economic Profiles and suggested the two were combined. AF mentioned a database, Burning Glass, which collates vacancy information and could work into this profile. Once profiles have been signed off they can be shared with the Partnership.

5. **AWBP Business Portal demonstration - Lynda Dine**

A link for the Business Portal to be sent out for members to access the link with feedback welcomed. **Action, Lynda Dine**

6. STEMFest - Caroline Wood

An update on the achievements of the events this year was given by Caroline and a handout passed round (attached). The challenges now are: where do we go next; how can we engage with Years 6 & 7; how can businesses be more exciting to encourage people to return; how can the message be amplified through universities, local authorities, schools and businesses. It was noted that school engagement is particularly difficult. Butlin's have confirmed support for 2018.

ACTION: CW to send link of film of Big Bang 2017 Event for circulation to Partnership

7. AWBP Project Updates:

Small Business & Apprenticeship Grants

The last grant panel was at the beginning of July. There is still £10k in Worthing and £36k in Adur to be spent so we need to keep promoting the grants, with a big push across Adur as we do want to get money spent and it is unlikely there will be any chance to retain unspent funds. It was suggested that rather than return any unspent Adur monies at project end in September these be used to meet demand from Worthing. Eleven apprenticeship grants have been awarded so far. AF noted that Government Apprenticeship funding for SME's between Aug and Dec is restricted.

Business Awards, Tina Tilley

For the first time ever, all 18 award categories have a sponsor. As at 17 July there are 21 full entries and 61 nominations. There are just 109/350 tickets left to sell and still another 4 months to sell them in. Finances are looking good with a possible excess of £3k to carry forward to 2018, PW can email an updated budget if required. Peter and his team were thanked for the hard work and enthusiasm which they have put into the awards.

Air Quality, John Haffenden

John is still awaiting a date for the next meeting to provide a further update following the report to AWBP in May. MR requested an air quality presentation to be given to AWBP.

ACTION: John H to submit FOI request for bus stop information

Autumn Business Breakfast, Peter Webb/Andrew Swayne

An item for a future meeting.

A27 Consultation events, Andrew Swayne

The Worthing to Lancing scheme is going to consultation on 19 July 2017 with the first meeting to be held in the Town Hall Worthing. New Monks Farm planning application and Airport commercial space have been submitted - The Highways Agency will need to take the traffic impact of NMF into their considerations, their objective is to get a planned scheme to the Secretary of State by end of November 2017. There is a need to understand all schemes and impact; JE noted that Community Works could advise how the voluntary sector can be engaged. Insight could also be gained from Southern Water and other large companies should also be encouraged to put in their feedback during the consultation period. Could AWBP put some collective feedback together to consolidate the business view?

Action Plan, Lynda Dine

The action plan had been circulated with updates to July 2017. It was noted that a full review would flow out of the emerging Economic Strategy and would be an item on a future agenda.

8. Greater Brighton Economic Update

The British Science Festival is coming to Brighton from 5 - 9 September and is a great opportunity for businesses to become involved. Government representatives are due to be come to GBEB in October.

ACTION: AS to provide a link to the Science Festival information

9. Any Other Business

Worthing Homes have a temporary job for data entry for 2 months it would suit someone with good IT skills.

Next Meeting:

Tuesday 7th November 2017, 2.40pm

***Shoreham Port Authority Board Room,
Nautilus House, 90-100 Albion Street, Southwick, BN42 4ED***